



WORKPLACE SAFETY AND INSURANCE INFORMATION **Your Rights and Responsibilities**

All employees are covered under the Workplace Safety and Insurance Information Act, 1997.

Workplace safety and insurance Board (WSIB) provides insured benefits to employees as a result of a work related injury or occupational disease.

You are required to report to your supervisor all injuries sustained on the job, even those which may seem minor and/or insignificant.

Your Role

- If you are injured at work or believe that your illness/disease was caused by something at work, tell your employer or supervisor as soon as possible.
- If you receive health care treatment after a workplace injury or illness/disease, tell your health care provider that your injury happened at work, or that you think your illness could be a result of something that you were exposed to at work.
- You have certain responsibilities in working with WSIB on your claim. You will be required to provide WSIB with information about your claim, actively participating in your health care, and co-operate in early and safe return to work where possible.
- You must consent to the release of functional abilities information to your employer by the health care practitioner that is treating you.

Wages for Day of Accident

If a worker suffers a work-related injury and loses earnings due to leaving work early, then employer is responsible for paying the worker's wages and benefits for the full day or shift on which the injury occurred.

Time Lines

A worker is required to file a claim as soon as possible after the workplace injury, and, in no case, more than six (6) months after the accident or upon learning of a work-related injury or occupational disease.

Loss of Earnings Benefit (LOE)

The amount paid for loss of earnings is based on 85% of the worker's pre-injury net average earnings less any earnings the workers earns after the injury up to a maximum amount. Your entitlement to a LOE benefit is dependent on your cooperation in your recovery and return to work.

Return to Work

Most people who have a workplace injury, illness or disease can return to some type of work, even if they are still recovering. Getting back to work early and safely works best when there is a cooperative effort between you, your employer and WSIB. You must provide consent for the treating health professional to release your functional abilities information to your employer. This information is meant to assist the employer and worker to identify suitable and available work for the worker's early and safe return to work.